

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
--	--

Office/ Campus:	MIMAROPA REGION CAMPUS
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON

Quotation No.:	2023-03-QN026
Date :	01-Mar-23

Project:
**Supply and Delivery of Polo Shirt for Women’s Month
Celebration 2023**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of FIFTY FIVE THOUSAND TWO HUNDRED PESOS ONLY (**PhP55,200.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Polo Shirt for Women’s Month Celebration 2023**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

Supply and Delivery of Polo Shirt for Women’s Month Celebration 2023
Lot 1 = PhP55,200.00
TOTAL = PhP55,200.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Updated Mayor’s Permit
 - b.) Certificate of Registration
 - c.) Updated DTI / SEC Registration
 - d.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - e.) Notarized Omnibus Sworn Statement
 - f.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
 | Alternative is through Check Payment if Supplier has no Landbank Account
 - g.) Filled out Supplier’s Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o **Ms. IVY MAY F. FAMATIGA**, 0961-074-0071 (Smart), 0906-591-5253 (Globe) / bacsec@mrc.pshs.edu.ph on **March 02, 2023 to March 06, 2023** from **8:00am – 5:00pm** without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **March 06, 2023, 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


 WOODRINZ F. RABINO
 BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

**REQUEST FOR QUOTATION FORM & NOTICE
(GOODS)**

Office/ Campus: MIMAROPA REGION CAMPUS
Address/ Contact Details: Brgy. Rizal, Odiongan, Romblon

Quotation No.:

2023-03-QN026

Date :

1-Mar-23

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

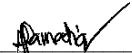
Delivery will be within Twenty (20) calendar days upon Receipt of Purchase Order (PO)

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
LOT 1	92	pcs	Advocacy Polo Shirt		
			Specification: Polo Shirt		
			Color: Royal Purple		
			Texture Typer: 100% Cotton		
			Please see attached file for details		
			Nothing follows		
			TOTAL		

Delivery Term : _____
 Delivery Time : **Delivery will be within Twenty (20) calendar days upon Receipt of Purchase Order (PO)**
 Payment Term : **Fifteen (15) days upon completion of delivery/service**

Very truly yours,


IVY MAY F. FAMATIGA
 A.O - V / Procurement Officer
Mob. No.: 0961-074-0071 / 0906-591-5253
Email: bacsec@mrc.pshs.edu.ph

Authorized Company Representative :

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

 (Signature Over Printed Name)

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____

Advocacy T-shirt

Specifications: Round-Neck T-Shirt *Polo Shirt*

*This may vary based on agencies' preferred brand or type as long as the campaign color will be the dominant in the design.

Color: Royal Purple

Texture Type: Cotton

Printing Method: Silkscreen

Print Design: Print size must be visually clear and readable

